

PRIVACY POLICY

Access Plant and Tool Hire Ltd

1. Introduction

Access Plant and Tool Hire Ltd respects your privacy and is committed to protecting your personal data. This policy explains how we collect, use, store, and protect your information in line with UK GDPR and the Data Protection Act 2018.

2. Information We Collect

We may collect: Name, address, contact details, ID documents, payment information, business details, hire records, and CCTV images (if visiting our premises).

3. How We Use Your Information

We use your data to process hire agreements, deliver and collect equipment, maintain legal and insurance records, process payments, contact you about your hire, and comply with laws. We do not sell your data.

4. Lawful Basis for Processing

We process data under: Contract (hire agreements), Legal obligation (compliance), Legitimate interest (business operations and fraud prevention), and Consent (marketing communications).

5. Data Sharing

We may share your data with insurers, legal advisers, debt recovery agencies, payment providers, law enforcement, and service providers. All third parties must safeguard your data.

6. Data Retention

Hire records kept for 6 years, CCTV for 30 days, and marketing data until you opt out.

7. Data Security

We implement security measures to protect personal data from loss, misuse, or unauthorised access.

8. Your Rights

You have the right to access, correct, erase, restrict, or object to processing, request data transfer, and withdraw consent for marketing. Contact us to exercise these rights.

9. Cookies & Website

If our website uses cookies, details will be provided in a separate Cookie Policy.

10. Contact Us

For questions or to exercise your rights: Access Plant and Tool Hire Ltd, Phone: 07984426012 / 07736299047, Email: [Insert email address]. You also have the right to complain to the ICO (www.ico.org.uk).